Inter-State/Intra State Movement of Timber, Bamboo and other Forest Produce

सत्यमेव जयते

Applicant Manual

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Applicant

National Transit Pass System (NTPS)

Click Applicant Registration from the top of the home page.

New Registration form

Applicant Registration- Fill all the Required Details for Applicant Registration. Name and Mobile no. are compulsory fields. Email id is optional. **THE MOBILE NO. WILL BE TREATED AS THE LOGIN ID.**

Click on Apply for **TP**/**NOC** from the top bar of Home Page. The following page will appear.

Click on Add New application button to apply for a fresh application of **TP**/**NOC**.

The table shows already filled incomplete applications which can be viewed by the user either by date or application id. They can also be viewed in a PDF format by clicking on **View** button.

OPEN button will take you to the incomplete application.

Delete button will enable you to delete the particular application.

National Transit Pass System (NTPS)

Ministry of Environment, Forest and Climate Change
Government of India
Inter-State/Intra State Movement of Timber, Bamboo and other Minor Produce

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Online Application Form for Transit Permit

VIEW PDF

(1) Source State*:   Select ▼

i) Species details:

Details of Forest Produce*:   ▼

Select Category:

	2(ii)
Category-1 Species grown on private land which are exempted from transit pass regime	**Category-2** Species grown on private land which are not exempted from transit pass regime
○Select	○Select

2(i)

View Sample Video   View Advisory for filling the Logs details

Remarks: Enter Remarks

Add

(3) ii) Produce (Source) Details :

Name of Place where it is produced-

(i)   Place From where it is obtained*:   Select ▼

(ii)   Search Circle/Division/Range   Enter Range Name   **Search**

(iii) State*:   Bihar

(iv)   Circle*:   Select ▼

(v)   Division*:   ▼

(vi)   Range*:   ▼

(vii) Address*:   Enter Address

(viii) Pin Code: Enter Pin Code

Add

(ix)   Latitude: Enter Latitude

(x)   Longitude: Enter Longitude

Add

(4) iii) Destination Details :   First Complete all the entries for Source then enter Destination Details
Note :- Only Single Destination is allowed

(i)   Search Circle/Division/Range   Enter Range Name   **Search**

(ii)   State*:   Select ▼

(iii) Circle*:   ▼

(iv)   Division*:   ▼

You can apply for category 1 and 2. The category 1 are those species which are exempted and NOC will be generated by the system. The category 2 are those species which are not exempted and the application will be processed by range officer for the generation of Transit Permit.

Buttons in the form:

View Application on Right Side allows you to view the application in PDF format. The uploaded documents are also available as a part of PDF. Instructions on the left side of the top allow you to view the instructions for filling the application.

(i) ADD button allows you to add multiple records.

(ii) SAVE allows you to save the data temporarily.

(iii) FINAL Submit will allow you to submit the application to the department.

Instructions for filling Applications

Select the Source State: Select the state from drop down from where the TP is being obtained.

Select Forest Produce -It can be selected multiple times for multiple records.

Species details: It is the first segment of the application. The details of forest produce and species details are required to be entered. The data for species is populated on the basis of selection of forest produce. Forest produce can be selected multiple times from the combo. The category of the species will be selected single time. Be careful in the selection as the system will allow selecting the category only once. The list of the selected species will be displayed under the categories.

Select Category - Select any one of the category. Once selected it will be fixed for multiple selection of that category only.

Category 1: Select the species under category 1 for **NOC** Generation.

Category 2: Select the species under category 2 for **TP** Generation.

Forest Produce- Round Timber

(i) Select Species.

(ii) Enter Log Number

(iii) Enter Middle Girth (cm)

(iv) Enter Length (cm)

(v) Click on "Add" to add the Record.

(vi) The records are available in a table for editing or deleting.

Forest Produce- Sawn Timber

(i)   Select Species.
(ii) Enter Log Number.
(iii) Enter Length (cm).
(iv) Enter Breadth.
(v) Enter Height.
(vi) Enter Volume (cum).
(vii) Click on "Add" to add the Record.
(vii) The records are available in a table for editing or deleting.

For Forest Produce– Bamboo

(i) Select Species.
(ii) Enter Girth Class.
(iii) Enter Length. (cm)
(iv) Enter No of Bamboos /Weight (tonnes).
(v) Select Unit.
(vi) Click on "Add" to add the Record.
(vii) The records are available in the table for editing or deleting.

For Forest Produce- Fuel Wood

(i) Select Species.
(ii) Enter Volume (cum)/ Weight (tonnes)
(iii) Select Unit.
(iv) Click on "Add" to add the Record.
(v) The records are available in a table for editing or deleting.

For Forest Produce - Minor Forest Produce

(i) Select Species.
(ii) Select Species Part.
(iii) Enter Volume (lt)/ Weight (kg).
(iv) Select Unit.
(v) Click on "Add" to add the Record.
(vi) The records are available in a table for editing or deleting.

1. **Enter Remarks** (it's not mandatory).
2. **For Place from where it is obtained - Government Depot**

  (i) Enter Depot Name.
  (ii) Select Depot Type.

(iii) Enter Lot Number.

(iv) Date of Auction.

(v) Paid Amount. (in Rupees)

(vi) Upload a copy of the pay bill. (Max size 2MB)

For Place from where it is obtained - Private Depot

(i) Enter Depot Name.

For Place from where it is obtained - Private Land

(i) Enter Survey Number/Patta No/Khasra No/Plot/Other Details.

(i) Produce (Source) Details- It is used for capturing the details of Circle, Division, range of the state which have been selected from the top.

Name for Circle / Division / Range can be searched and then selected from the table or it can be selected from the drop down menu.

1. Enter Address
2. Enter Pin code.
3. Enter Latitude.
4. Enter Longitude.

(ii) Destination Details- It is used for capturing the details of State, Circle, Division, range of the destination.

Name for Circle / Division / Range can be searched and then selected from the table or it can be selected from the drop down menu.

1. Enter Pin code.

(iii) Others Details - This section is for uploading the files. Instructions are given against the document required to be uploaded. Select the document in the required format from the directory and click upload button. Multiple files are allowed for uploading. Uploaded documents will be available in the table. You can delete and upload it again.

1. Upload Geo Tagged Photo of the Forest Produced as PDF/JPG/PNG. (Max size 2MB)
   It is mandatory to fill this field.
2. Upload Document of felling order (if Applicable) as PDF. (Max size 2MB)
3. Upload Any Other document as required by State as PDF. (Max size 2MB)
4. In case of Category II and Private Depot Upload Proof of ownership (Land Revenue Records) as a PDF file. (Max size 2MB)
5. Click on "Save as Draft" for saving the Data as Draft.

(iv) Vehicle Details - Filling these details are not mandatory

1. Mode of transport.
2. Name of the Driver.
3. Driver Licence Number.
4. Vehicle Number.
5. Name of Vehicle Owner.
6. Photograph of Vehicle with Registration number as PDF maximum size 2MB.

(v) Route Details - Enter the route details from source to destination. Multiple records can be added using ADD Button.

1. Search State from dropdown menu.
2. Search District from dropdown menu.

Click on "Final Submit" for submitting the Application. If this application is for NOC generation then NOC will be generated on the submission. It can be downloaded from TP Download tab. If this application is for TP Generation then the application will be submitted to Range Officer for further processing. Once TP is approved then it will be available under TP Download tab.

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View Application- Click on View Application tab from the top bar. The applications which have been submitted successfully for issuance of Transit Permit can be viewed here. Submitted applications can be viewed and downloaded as a PDF file.

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Submitted Applications

S.No.	Application ID	Date of Submission	PDF
1	DL00067	11/08/2020	VIEW
2	DL00068	11/08/2020	VIEW
3	DL00071	13/08/2020	VIEW
4	DL00074	13/08/2020	VIEW

Archive- Click on Archive tab from the top bar. It contains the list of TPs/NOC which has not been expired and is ready for download. TP/NOC can be downloaded from 4th Column. Date of download will appear in 5th column. Validity period of TP will appear in 6th column. Validity period in terms of no. of days is specific to states. At the end of validity the date of expiry will be reflected in 7th column.

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List of TP / NOC

S.No.	TP/NOC	Application ID	Date of Submission	Date of Download	TP/NOC expired on
NA					

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In the form below a detailed list of TP/NOC is available for download.

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List of TP / NOC for Downloading

S.No.	TP/NOC	Application ID	Date of Submission	Download TP/NOC	Date of Download	TP valid till
1	NOC	DL02024	04/08/2020	DOWNLOAD	05/08/2020	19/09/2020
2	TP	DL02026	07/08/2020	DOWNLOAD		21/09/2020
3	TP	TS00067	11/08/2020	DOWNLOAD	11/08/2020	25/09/2020
4	NOC	MP00063	11/08/2020	DOWNLOAD	11/08/2020	25/09/2020
5	NOC	MP00064	11/08/2020	DOWNLOAD	11/08/2020	25/09/2020
6	NOC	MP00065	11/08/2020	DOWNLOAD		25/09/2020
7	NOC	DL00066	11/08/2020	DOWNLOAD		25/09/2020
8	NOC	DL00069	11/08/2020	DOWNLOAD	11/08/2020	25/09/2020
9	NOC	DL00073	13/08/2020	DOWNLOAD		27/09/2020
10	TP	MP00063	11/08/2020	DOWNLOAD	11/08/2020	25/09/2020
11	TP	MP00065	11/08/2020	DOWNLOAD		25/09/2020
12	NOC	DL00077	17/08/2020	DOWNLOAD		01/10/2020

Application id, Mobile number and Application fees will be visible in the textbox. Click on the Pay Button to proceed for the payment.

Amount payable can be checked from the form mentioned below.

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Payment   Driver Details   Download

(1)	Application ID :	25-2020
(2)	Mobile :	9891737819
(3)	Applicable Fees :	1.00

Pay

TP Not Recommended- Applications Not Recommended will be visible in this table. Remarks column will display the reason for not recommending.

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TP Not Recommended

S.No.	Application ID	Date of Application	PDF	Date of Not Recommendation	Remarks
1	DL02027	07/08/2020	VIEW	07/08/2020	There is a mismatch between License details and the actual vehicle registered on it

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Send query: This tab will help you to get in touch with the admin if you are facing any issue.

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Send Query

Application ID*	Select ▾
Query Type*	Select ▾
Attachment	Choose File No file chosen
	Send

Select application ID
Select Query type
Attach file
Click on **Send** button

These are Response details against the Query.

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Response Details

	Query				Response		
S.No.	Date	Application ID	Query	Attachment	Date	Response	Attachment
1	04/06/2020	17-2019	Problem Related PDF uploading, Not required	NA	04/06/2020	Called the applicant and briefed to sort out the	NA
2	04/06/2020	4-2019	Problem Related Data Entry, Not able to understand	NA	NA	NA	NA
			SMS i			NA	

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Update Profile- All these fields are mandatory. Name and Mobile no. can't be changed.

The mobile no. is treated as login id for the system. Filling these details is an important step of the system.

Only after filling these details the system will allow to apply for TP or NOC.

These details can be updated at any stage in case of change in the details.

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Applicant Details

Field	Value
Name*:	Mr. ▼ Rakesh Kumar Singh
Mobile No.*:	9891737819
Email Id:	rakeshsingh19901996@gmail.com
Identity Proof*:	Voter Id ▼
Number of the Identity Proof*:	hdyy623
Upload Photo Identity Card*:	Choose File No file chosen 003Dec2019.pdf
State*:	Bihar ▼
Circle*:	Gaya ▼
Division*:	Gaya Aurangabad ▼
Range*:	Aurangabad ▼
Address*:	nokha
Pin Code*:	802215

Submit   Cancel